

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Resources and Housing		
<b>Contact person:</b>	Louise Almond, Planned Works Project Manager	Telephone number: 07712 214953	
<b>Subject<sup>2</sup>:</b>	Approval to award a construction contract for repair and improvement works to the Appletons and Saville Green high rise housing blocks.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Resources and Housing:</p> <ul style="list-style-type: none"> <li>a) approved the award of the construction contract for repair and improvement works to the high rise housing blocks at Appletons and Saville Green to Kier Services Limited in the sum of £4,004,055.80.</li> <li>b) noted that it is estimated construction will start on site May 2021 and last for twelve months.</li> </ul> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Following the key decision by the Director of Resources and Housing to competitively procure a contractor for planned repair and improvement works on these four high rise housing blocks, Kier Services Limited was identified as the preferred contractor and a contract was entered for design services after their successful stage 1 tender.</p> <p>This report now seeks approval to award the construction phase of the contract with Kier Services Limited, now that the design has been finalised and their stage 2 tender submission evaluated.</p> <p>This scheme will be funded via the Housing Capital Programme from the Housing Revenue Account (HRA).</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not applicable, as following an extensive design period the tender evaluation recommends construction contract award.</p>
<b>Affected wards:</b>	Burmantofts and Richmond Hill
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Cllr Debra Coupar
	Ward Councillors Cllr Asghar Khan Cllr Ron Grahame Cllr Denise Ragan
	Others Procurement, Legal and Finance July – October 2020
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation Louise Almond, Planned Works Project Manager.</p> <p>Contract Award in March 2021, works start on-site in May 2021 and works completed by May 2022.</p>
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Neil Evans, Director of Resources and Housing		
	Signature	Date: 18/03/21	
			

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.